

Caddo Middle Magnet National Junior Honor Society Bylaws

ARTICLE I: Purpose

The purpose of this organization shall be to recognize and encourage scholarship, leadership, character, service, and citizenship. Caddo Middle Magnet's chapter of National Junior Honor Society shall complete at least two community service projects during the school year. In addition, students will complete a monthly letter to teachers.

ARTICLE II: Selection of Members

Section 1 Eligibility

To be eligible for membership the candidate must be in 7th or 8th grade and in attendance at Caddo Middle Magnet for at least one semester. The CMM minimum standard for scholarship is 3.75 cumulative GPA. Candidates shall then be evaluated through their application on the basis of service, leadership, character, and citizenship. Students who meet the GPA criteria will be submitted to the office and discipline records will be examined. Any referral or breach of the CMM Honor Code at any time during their years at CMM will make a student ineligible. Two after school detentions or one in school suspension at any time make a student ineligible. A list of students who pass the discipline review will be given to teachers. Each teacher who teaches the student that year will be asked to evaluate the student as to their good character/citizenship, positive leadership, and responsibility. Students must meet a minimum average score of 2.7 out of 3 from the faculty to be considered by the Honor Society Committee. Teacher recommendations will be kept confidential. Students who fail to meet the minimum will not be considered by the Committee.

Section 2 Voting

The selection of each member to the chapter shall be by a majority vote by the Faculty Committee. The Faculty Committee is made up of five voting faculty members who are appointed by the principal. The Faculty Committee members will remain anonymous. The advisors and principal are non-voting members.

Section 3 Selection Procedure

1. Interested eligible students must print and complete the NJHS Application Form. This form outlines the candidate's accomplishments in the areas of service, leadership, character, and citizenship. Deadlines for this will be printed on the form.
2. Unfortunately, late applications cannot be accepted as our timeline is very strict.
3. Applications turned in to a sponsor's box or placed on their desk will not be considered.

4. Formal notification will be made to all candidates who completed and turned in the NJHS Application Form.
5. Students and parents have only five (5) days to contact the sponsor(s) with questions about the selection/non-selection. The days will be included in the notification letter. After the five days have passed, there will be no discussion of selection/non-selection.

ARTICLE III: Powers Vested in the Organization

Section 1 Principal

The principal shall reserve the right to approve all activities and decisions of the chapter, and shall appoint a member or members of the faculty as chapter advisor(s), who may serve consecutive terms. The principal shall annually appoint the Faculty Committee composed of five members of the school's faculty/staff who may serve consecutive terms. Members of the Faculty Committee will remain anonymous.

Section 2 Advisors

The chapter advisor(s) shall be responsible for the direct, day-to-day supervision of the chapter and act as liaison between faculty, administration, students, and community.

Section 3 Membership and Selection

Membership in Caddo Middle Magnet's chapter of National Junior Honor Society is an honor bestowed upon a student. Selection for membership is by the Faculty Committee and is based on outstanding scholarship, leadership, service, character, citizenship, and teacher recommendations. Once selected, members have the responsibility to continue to demonstrate these qualities.

Section 4 Discipline, Dismissal and Resignations

When a member falls below any of the standards by which the member was selected or fails to fulfill chapter obligations, the adviser should inform the errant member in writing of the nature of the violation, the time period given for improvement, and provide warning of the possible consequences if no improvement (i.e., consideration of probation or dismissal, or additional disciplinary measures being imposed). In all cases of pending dismissal, a chapter member shall have a right to be notified in writing of the offenses and to a hearing before the Advisors and Principal. Members who resign or are dismissed are never again eligible for membership or its benefits.

ARTICLE IV: Frequency of Meetings

Mandatory general membership meetings will typically be held 1 or 2 times a month. There may be exceptions to this due to school holidays or unforeseen circumstances. Additional meeting times may be required due to service projects.

ARTICLE V: Duties and Responsibilities of Organization and Officers

Officers share the tasks of organizing and conducting an induction ceremony and various service projects. In addition to these responsibilities, each officer oversees the following areas:

The president and vice president share the responsibilities of motivating, organizing, and leading the members and activities of the chapter.

The secretary keeps record of attendance, demerits, and notes on all the meetings.

The historian will maintain a scrapbook and take pictures of NJHS events.

ARTICLE VII: Procedures for Elections

All officer candidates should be prepared to make a short speech to members. The candidates must write a speech and turn it in one week before the election to the advisors. The candidate is the only person that can read/give their speech. Students must stay to the content of the speech when presenting to the NJHS members. The speech should be brief and should explain what would make them a good officer and what goals they bring to the position. Selection of officers will be made by a majority vote of NJHS members. Officers must be able to meet with the advisors before each meeting to set agendas and prepare for each club meeting.

General Information

Candidate Application Forms

The 7th and 8th Grade students who have a 3.75 cumulative GPA for the first semester and have been enrolled at CMM for at least one semester are invited to apply to become a member of the National Junior Honor Society. The application will be made available on the CMM website. Please pay attention to announcements and weekly email blasts. Students should follow the directions on the application and turn in to the appropriate teacher by the deadline. Students will sign an acknowledgment sheet when they turn in the application.

Selection Criteria & Membership in NJHS

The NJHS chapter establishes rules for membership that are based upon a student's outstanding performance in the areas of scholarship, service, leadership, citizenship and character. These five criteria for selection form the foundation upon which the organization and its activities are built. Standards for selection are established by the national office of NJHS and have been revised to meet our local chapter needs.

Scholarship: Students who have a cumulative grade point average of 3.75.

Service: This quality is defined through the voluntary contributions made by a student to the school or community, done without compensation and with a positive, courteous, and enthusiastic spirit.

Leadership: Student leaders are those who are resourceful, good problem solvers, promoters of school activities, idea-contributors, dependable, and persons who exemplify positive attitudes about life. Leadership experiences can be drawn from school or community activity while working with or for others.

Character: The student of good character upholds principles of morality and ethics, is cooperative, demonstrates high standards of honesty and reliability, shows courtesy, concern and respect for others and generally maintains a good and clean lifestyle. The student follows the CMM Honor Code. The student does not have a discipline record. There are no violations of the Honor Code.

Citizenship: The student understands the importance of civic involvement, has a high regard for freedom, justice, and respect of the American form of government. Student demonstrates mature participation and responsibility through involvement with such activities as; scouting, community organizations, and school clubs

Teacher Recommendations: Students who meet the academic requirements after the 3rd 9 weeks, and have turned in an application will be evaluated by the faculty. Faculty members are asked for input regarding their professional reflections on a candidate's good character, positive leadership, and responsibility. Students must meet a minimum average score of 2.7 out of 3 from the faculty to be considered by the Honor Society Committee. Teacher recommendations are confidential.

Understand the Obligations of NJHS Membership

NJHS is more than just an honor society. In addition to sustaining the qualities that earn you your membership, as an NJHS member you'll attend society meetings, perform service projects that benefit your school and communities, and fulfill any other responsibilities as required by your local chapter's bylaws.

Caddo Middle Magnet NJHS Commitments

1. Uphold great Scholarship (3.75 GPA), Character, Leadership, Service, and Citizenship
2. Attend all Mandatory Meeting which will take place on the first Thursday of each month at 7:00 am
3. Attend NJHS field trips
4. Complete at least one service projects each month with the club
5. Take on leadership roles when needed
6. Be an active participant